



**MONROE COUNTY CONSERVATION DISTRICT BOARD MEETING MINUTES
October 17, 2024**

MEMBERS PRESENT: Bob Armstrong, Roger McFadden, Donna Foulk, Jason Smith, Sharon Laverdure and Craig Todd.
Brian Winot was absent.

DISTRICT STAFF: Kristina Heaney, Charles Kelshaw, David Lucykanish, Jonathan Knuff, Diana Flint, and Mike Wilk P.E.

COOPERATING AGENCIES: Janet Green- DEP, Julia Sherer- MCPC (via Zoom,) and Deborah Basalyga- NRCS (via Zoom.)

PUBLIC: Paula Heeschen (artzulick2024) - BWA (via Zoom,) Alex Jackson PhD (via Zoom,) and 570-666-0729 (via Zoom,) Rodney Stark, and Jack Fossett.

Bob Armstrong called the meeting to order at 10:01 AM.

Public Comment:

None

Executive Session:

None

Board Meeting Minutes:

Bob Armstrong asked for the approval of the September 19, 2024 Board Meeting Minutes.

A motion was made by Sharon Laverdure, seconded by Roger McFadden to approve the September 19, 2024 Board Meeting Minutes. Motion carried.

EE Report:

The report was provided to the Board in their packet. Kristina informed the Board that the Fall school programs are proceeding well with all the schools. Annual Photo contest was completed and winners announced.



Tech Report:

The technical report was provided to the Board in their packet. Kristina disclosed that in the month of September the District received four (4) new applications, processed two (2) minor modifications, two (2) Records of Decision and two (2) Notices of Termination. The inspection report and project review status report were provided to the Board in their packet as well. In September the District conducted over forty (40) site inspections. Craig inquired regarding the Ross Commons Creek complaints. Kristina explained that there was a fish kill associated with a reservoir water being pulled by PA American Water. The District is not delegated to address any of the violations at that site but is monitoring the situation for any long term repercussions. Charlie added that he witnessed segmented pools, stagy water and no fish, dead or alive in the creek at the time of his last inspection. PA American Water is meeting their flow requirements at their measuring stations but the fish kill occurred approximately thousand (1,000) yards away. Kristina referred the matter to other agencies including the DEP and PA Fish and Boat Commission.

DGLVR Program Report:

Kristina congratulated John Motz on that the DGLVR program reaching two (2) million dollars spent!

Bob asked for the approval of Pocono Township's Wilke Road extension until 12/31/2024.

A motion was made by Jason Smith, seconded by Sharon Laverdure to approve Pocono Township's Wilke Road extension until 12/31/2024. Motion carried.

Bob asked for the approval of Chestnuthill Township's Rosebay Road final payment of \$83,123.12.

A motion was made by Craig Todd, seconded by Jason Smith to approve of Chestnuthill Township's Rosebay Road final payment of \$83,123.12. Motion carried.

Watershed Specialist Report:

The Watershed Specialist report was provided to the Board in their packet. Charles Kelshaw informed the Board that he attended number of trainings last month. He attended Coalition for the Delaware River Watershed Forum and participated in number of school programs.

District Managers Report:



Kristina Heaney provided her report in the board packet. She informed the Board that this month she completed fifteen (15) quarterly reports. She met with B&L engineers regarding the Sand Spring Run project. She will enlist volunteers for minor stone movements to unblock the section of the creek. There will be no removal of bed material but instead an installation of grate control structure and enough remaining grant funds for over seeding and additional tree planting.

Craig reported that he attended the PACD Regional meeting and there was a new concerning policy statement presented. The motion passed at the meeting stated that "PACD recognizes the significant environmental benefit of protecting our Commonwealth's natural resources through Best Management Practices (BMPs). PACD supports programs for education and increased incentives and funding for voluntary installation of BMPs."

Kristina asked the board for recommendation to add Charles Kelshaw to the board of Lake Wallenpaupack Watershed Management District The decision will be referred to the Monroe County.

Bob asked for the approval of Personnel Committee Recommendation for an Office Assistant Senior.

A motion was made by Roger McFadden, seconded by Jason Smith to approve Personnel Committee Recommendation for Samantha Benway for an Office Assistant Senior. Motion carried. Sharon Laverdure abstained from the vote as she is a voting member of the Monroe County Salary Board.

Bob asked for the approval of USGS Stream Gage Contract for 2024-25.

A motion was made by Roger McFadden, seconded by Craig Todd to approve 2024-25 UGS Stream Gage Contract in the amount of \$10,255.00 and \$500 cooperative match. Motion carried.

Bob asked for the approval to table motion to approve Snow Plow Contract for 2024-25.

A motion was made by Craig Todd, seconded by Sharon Laverdure to approve 2024-25 Snow Plow Contract. Motion carried.

Out of County Travel:

Bob Armstrong asked for the approval of Out of County Travel.

A motion was made by Craig Todd seconded by Sharon Laverdure to approve Out of County Travel. Motion carried.



Work Session Report:

Bob Armstrong requested the approval of September 2024 Work Session Minutes.

A motion was made by Donna Foulk, seconded by Jason Smith to approve September 2024 Work Session Minutes. Motion carried.

Financial Report:

Invoice Lists for October 17, 2024:

Bob Armstrong requested the approval of the October 17, 2024 Invoice List.

A motion was made by Roger McFadden, seconded by Jason Smith to approve the Invoice List for October 17, 2024. Motion carried.

Balance Sheet as of 9/30/2024:

Bob Armstrong asked for approval of the Balance Sheet as of September 30, 2024.

A motion was made by Roger McFadden, seconded by Donna Foulk to approve the Balance Sheet as of September 30, 2024. Motion carried.

Cooperating Agency Reports:

DEP- Janet Green reported that the Environmental Education Grant is accepting applications through November 15th. Coming in 2025, the DEP is designing monthly 5-10 minute videos designed for the Board members on various topics such as Sunshine Law.

NRCS- Deborah Basalyga reported that the agency has been working on CSP renewals, and eligibility. She reported that the first time applications for funding for fiscal year 2025 deadline is November 1st.

Public Comment:

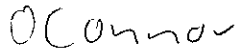
Donna Foulk led the discussion regarding fireworks and the necessity for their rules and regulations and municipal ordinances.

Alex Jackson PhD requested the Municipality information be added to the project review status report in the board packet. The board agreed.

Paula Heeschen (artzulick2024) – BWA asked for clarification of the road name in Chestnuthill Township that received final grant payment. Kristina clarified that it was a Rosebay Road. Paula also obtained clarification that Jackson and Chestnuthill Townships passed new fireworks ordinances. Donna added that they are available on Townships' websites.

Bob Armstrong adjourned the meeting at 10:52 AM.

Respectfully submitted,



Iwona O'Connor
Finance Manager

The next MCCD Board of Directors Meeting will be held on Thursday, November 21, 2024, at 10:00 AM at the Monroe County Conservation District.