Attachment A
To Contract

SECTION 9106 OF THE PENNSYLVANIA VEHICLE CODE

DIRT, GRAVEL AND LOW VOLUME ROAD MAINTENANCE
MONROE COUNTY CONSERVATION DISTRICT GRANT APPLICATION

District Use Only

Application Type: ☐ DGR ☐ LVR

Work Site ID: _____

Date Received: _____

Project Location: County _____ Project Location: Municipality _____

ESM Certified Person _____ Position _____ Certification Date _____

Official Name of Applying Agency _____

Mailing Address _____

Contact Person _____ Phone _____ Fax _____ E-Mail _____

Road Name / ID Number _____ Affected Stream or Tributary _____

Proposed Project Start Date _____ Proposed Project Completion Date _____

Existing Road Surface Type: ☐ Unpaved ☐ Paved

Is project considered an emergency? ☐ Yes ☐ No

1. The applicant is required to identify and obtain all necessary permits before starting the project.
2. The applicant is required to obtain the DSA Specification and Certification form prior to DSA placement.
3. Complete Attachment B "Project Work Plan" including a sketch of proposed project. Attach a location map with the project highlighted.
4. Environmental problems to be corrected (**provide photos**):
   ☐ Direct to Stream Discharge ☐ Eroded Ditches ☐ Entrenched Road Surface
   ☐ Unstable/Steep Road Banks ☐ Groundwater in Road Bed ☐ Saturated Ditches ☐ Lack of Road Crown
   ☐ Lack of Cross Pipes/Drains ☐ Excessive Loss of Road Fines ☐ Excessive Road Shading ☐ Eroded Turnouts/Pipe Outfalls
   ☐ Undersized Stream Crossings ☐ Stream Bank Erosion/Scour ☐ Other _____
5. Identify the proposed work elements: ☐ Ditches Improved ☐ Ditch Outlets Added ☐ Off Right-of-Way Improvements
   ☐ Road Banks Improved ☐ Road Base Improved ☐ Road Surface Stabilized ☐ Vegetative Management
   ☐ Stream Crossings Improved ☐ Stable Overflow Added ☐ Storm Water Improvements ☐ Other _____
6. Project cost estimate: (summarize costs here and attach detailed documentation if needed)

Grant Requested Funds				In-Kind Contributions			
Materials	Equipment	Labor	Engineering*	Materials	Equipment	Labor	Engineering
See Attachment A1				See Attachment A2			

Grant Requested..... $_____

In-Kind Contributions..... $_____

Total Project Value..... $_____

*For Grant Requested Funds-Engineering costs cannot exceed 10% of the grant amount requested.

_____ Applicant Signature

_____ Date

Attachment B
To Contract

SECTION 9106 OF THE PENNSYLVANIA VEHICLE CODE

DIRT, GRAVEL AND LOW VOLUME ROAD MAINTENANCE PROJECT WORK PLAN

Applicant	Road Name / ID Numb	Date

Instructions:

- Draw a sketch of the proposed project that includes:
  - All Proposed Work (i.e., Cross Pipes, Stream Crossings, Other ESM Practices)
  - Project Road Length in Feet or Miles
  - Nearest Intersection and/or Reference Landmarks
  - Known Utilities
  - North Arrow
- Attach a copy of a location map with the project highlighted
- Attach additional project details as necessary

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Dial 8-1-1 or 1-800-242-1776 not less than 3 business days nor more than 10 business days prior to the start of excavation.

Project Length = _____ feet / miles (circle one)

North Arrow

Attachment A1
to Contract
(optional)

SECTION 9106 OF THE PENNSYLVANIA VEHICLE CODE

DIRT, GRAVEL AND LOW VOLUME ROAD MAINTENANCE
DETAILED ESTIMATED PROJECT EXPENDITURES
GRANT REQUESTED FUNDS

Use best estimates and complete as much info as possible.

Materials*			
Type	Unit Cost	Qty	Cost $
Total Materials $			

Equipment			
Type	Hours	FEMA* Rate/Hr	Cost $
Total Equipment $			

Labor°			
Type	Rate/Hr	Hours	Cost $
Total Labor $			

°Prevailing wage may apply to projects over $25,000 when a contractor is involved.

Engineering+	
Total Engineering $	

+For Grant Requested Funds, Engineering costs cannot exceed 10% of the total grant amount requested.

* FEMA rates are only applicable where municipality-owned equipment is used otherwise use contracted rates.

Total Grant Requested: $_____ (materials + equipment + labor + engineering)

Applicant	County	Road Name / ID Number	Date

Attachment A2
to Contract
(optional)

SECTION 9106 OF THE PENNSYLVANIA VEHICLE CODE

DIRT, GRAVEL AND LOW VOLUME ROAD MAINTENANCE DETAILED ESTIMATED PROJECT EXPENDITURES

IN-KIND FUNDS

Use best estimates and complete as much info as possible.

Materials*			
Type	Unit Cost	Qty	Cost $
Total Materials $			

Equipment			
Type	Hours	FEMA* Rate/Hr	Cost $
Total Equipment $			

Labor°			
Type	Rate/Hr	Hours	Cost $
Total Labor $			

°Prevailing wage may apply to projects over $25,000 when a contractor is involved.

Engineering	
Total Engineering $	

* FEMA rates are only applicable where municipality-owned equipment is used otherwise use contracted rates.

Total In-Kind Contributions: $_____ (materials + equipment + labor + engineering)

Applicant	County	Road Name / ID Number	Date